

ENFORCEMENT ACTION**PROGRESS REPORT – 7th April 2004**

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
18/98 B/1/45/20 Mobile Home Site Setchell Drove COTTENHAM	A. Stationing of caravans without planning permission. B. Unauthorised building works. C. Unauthorised Engineering works.	Planning Committee 1 st July 1998 - Item 26. Members gave delegated authority to take Enforcement Action in respect of those breaches of planning control which could not be regularised by the submission of a planning application or resolved by negotiation.	Numerous site visits and meetings have taken place with the various owners and Breaches of Planning Control identified and documented. A local solicitor is representing the twelve families on the extended former Bury Holding site, and is due to submit a joint planning application in the next few weeks. Work is also proceeding on the drafting of Enforcement Notices in respect of unauthorised and unacceptable buildings on the above site, and in respect of unauthorised buildings and engineering works on the land to the rear of it. Planning applications have been submitted and are currently being determined. Draft instructions for Enforcement Notices prepared in respect of those breaches of planning control unlikely to be acceptable and which cannot be resolved by way of negotiation. Planning application and accompanying Section 106 Agreements being determined and negotiated. Breaches of Planning Control on site identified and issue of necessary Enforcement Notices to be undertaken hopefully within the next four weeks. Eleven Enforcement Notices have now been issued and served to address the various breaches of planning control. These take effect on 19 th July 1999 and all have a compliance period of six months. It is anticipated that several of the

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			<p>Enforcement Notices will be subject of an appeal.</p> <p>A total of eleven appeals have been lodged in respect of the recently issued and served Enforcement Notices. Some issues of appeal may be resolved if the current planning application is determined in favour of the applicants.</p> <p>The planning consent for the 12 pitches is in the process of being drafted, and the outcome of the various appeals lodged awaited.</p> <p>The enforcement appeals have now been determined the issue of the Planning Inspectorate's report 23rd February 2000. Subject to a few minor changes, all appeals were disallowed, and brief details follow. Monitoring will take place to ensure compliance.</p> <p>Plot 2 - To clear the rear land all hardcore and hardstandings, motor vehicles etc by 23rd August 2000.</p> <p>Plot 3 – Clear land to remove all hardcore and hardstandings, structures, caravans, motor vehicles etc by 23rd August 2000.</p> <p>Plot 4 – Clear land to remove all hardcore, structures, caravans etc from the land by 23rd August 2000.</p> <p>Plot 5 – Clear land to remove from the land all hardcore, structures, caravans, vehicles etc by 23rd August 2000.</p> <p>Plot Fourwinds - Front land - to reduce the size of the existing utility room/dayroom and garage so as not to exceed a floor area of 20.25 sq. metres by</p>

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			<p>23rd August 2000. Rear land - to remove all hardcore, structures, caravans, motor vehicles etc from the land by 23rd August 2000.</p> <p>Plot 7A – Front land - To demolish the existing building or to reduce it in size so as not to exceed a floor area of 20.25 sq. metres by 23rd February 2001. Rear land - To remove all hardcore etc by 23rd August 2000.</p> <p>Plot 7 – Front land - To demolish the existing building of reduce the size so as not to exceed a floor area of 20.25 sq. metres by 23rd August 2000. Rear land – To remove all hardcore, structures, motor vehicles etc from the land by 23rd August 2000.</p> <p>Plot 8 – Clear land remove all hardcore etc by 23rd August 2000.</p> <p>Plot 9 - The requirements of the Enforcement Notice were regularised by the granting of planning permission, and the Enforcement Notice is to be withdrawn.</p> <p>Plot 10 - Due to an error the Enforcement Notice was not appealed but the site is currently subject to an planning refusal appeal, and it is intended to await the outcome of this before implementing further action.</p> <p>Plot 11 – Front land - The breach of planning control identified in the Enforcement Notice has largely been addressed by the granting of planning permission. Site to be monitored to ensure compliance with the relevant consent. Rear land - To remove all hardcore, caravans, structures from the land by 23rd February 2001.</p>

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			<p>Plot 12 – Rear land - To remove all hardcore etc from the land by 23rd August 2000.</p> <p>5.7.2000 Site will continue to be monitored to ensure compliance with the requirements of the various Enforcement Notices with the earliest compliance period ending 23rd August 2000.</p> <p>4.10.2000 A site visit made 30th August 2000 revealed the following:</p> <p>Plot 2 – Front land in order, small amount of work on rear land to be done</p> <p>Plot 3 – Front and rear land all in order</p> <p>Plot 4 – Front land in order but rubbish and Hardcore still to be removed from rear land.</p> <p>Plot 5 – Front land in order. Most of the rear land has been cleared with only a small amount of rubbish and hardcore to be removed.</p> <p>Plot Fourwinds – The garage on the front land has to be reduced in size, and the rear land has still to be cleared of hardcore.</p> <p>Plot 7a – Structure on front land to be removed/reduced in size – compliance date 23rd February 2002. Rear land clear.</p> <p>Plot 7 – Structure on front land to be removed/reduced in size – compliance date 23rd February 2002. The open sheds/stables on rear land are the subject of a current planning</p>

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			<p>application, and action in respect of the Enforcement Notice will not be taken until determined.</p> <p>Plot 8 – Front land all in order. Rear land is joined with the rear land of Plot 7 and forms part of the planning application referred to in the above.</p> <p>Plot 9 – Front land all in order. Rear land is not subject to enforcement and there is no breach of planning control.</p> <p>Plot 10 – Structure on front land to be removed/reduced in size – compliance date 23rd February 2002. Rear land – all in order.</p> <p>Plot 11 – Front land all in order. Caravans and hardcore have already been removed from the rear land, there is a small structure still to be removed – compliance date 23rd February 2001.</p> <p>Plot 12 – Front land all in order. Rear land most of the rubbish and hardcore removed with work progressing to remove remainder.</p> <p>Subject to commitments, it is intended to visit those sites identified above as still requiring works to be done to comply with the Enforcement Notices. Any breaches identified at that time will be considered for a prosecution. A verbal update will be given.</p> <p>3.1.2001</p> <p>Due to other commitments it has not been possible to make arrangements with the owner of Plot Fourwinds to conduct a formal interview in respect of the oversized utility room/garage, but will be</p>

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			<p>actively pursued in the new year.</p> <p>The Enforcement Notice in respect of the rear land Plot 11 becomes effective 23rd February 2001 and will be monitored for compliance.</p> <p>The Enforcement Notices in respect of oversized buildings on the front land Plots 7a, 7 and 10 becomes effective 23rd February 2002.</p> <p>The above mentioned five plots will continue to be monitored but it is recommended that reference to the other plots be moved to the non-active list.</p> <p>2.5.2001</p> <p>Allegations of breaches of the Enforcement Notice on the rear land have recently been received and it is intended to conduct a thorough inspection with any confirmed breaches which cannot be resolved by way of negotiation to be the subject of a request for prosecution.</p> <p>Those sites subject to enforcement notice but still within the compliance period will continue to be monitored.</p> <p>4.7.2001</p> <p>Plots still being monitored.</p> <p>Plot Fourwinds - utility room/garage still to be reduced in size. Visited 3rd May 2001 occupiers away revisit scheduled for 2nd July 2001.</p> <p>Plot 7A Structure on front land to be removed/reduced in size – compliance date 23rd February 2002.</p>

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			<p>Plot 7 – Structure on front land to be removed/reduced in size – compliance date 23rd February 2002.</p> <p>Plot 10 – Structure on front land to be removed/reduced in size – compliance date 23rd February 2002.</p> <p>3.10.2001</p> <p>At Planning Committee 4th July 2001 approval for stable/tack room and hardstanding on Plots 5, Fourwinds, 7A and 10 was granted, subject to the signing of a Section 106 Agreement. At the time of drafting, signing of the Section 106 Agreement had not been completed.</p> <p>The structures on the front land of Plots 7A, 7 and 10 will continue to be monitored – compliance period ends 23rd February 2002.</p> <p>2.01.2002</p> <p>Attempts to make contact with the owner of Fourwinds for a formal interview have been unsuccessful, but will continue. The occupiers of Plots 7A, 7 and 10 will be reminded of the date for compliance – 23rd February 2002, and the Plots will continue to be monitored.</p> <p>3.4.2002</p> <p>The requirements of the Enforcement Notices in respect of over size buildings on the front part of Plots Fourwinds, 7A, 7 and 10 have not been met. Arrangements are in hand for those concerned to take part in a formal interview, and once they have</p>

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			<p>taken place (or declined) prosecution files will be compiled and forwarded to the Legal Office for processing.</p> <p>3.7.2002</p> <p>The owners of the oversized structures on the front land of Plot 7, 7A and 10 have been formally interviewed as to why they have not been reduced in size, and discussions are taking place to agree a way forward to ensure maximum success in any ensuing Court proceedings.</p> <p>2.10.2002</p> <p>Further discussions with local Members being planned to consider a number of issues relating to development in this area.</p> <p>8.1.2003</p> <p>Prosecution files submitted to Legal Office for Plots 7, 7A and 10</p> <p>2.4.2003</p> <p>Planning applications S/0024/03/F and S/0025/03/F received for 7A and 10 Setchell Drove have now been refused.</p> <p>Case listed at Cambridge Magistrates Court 19th March 2003 for breach of Enforcement Notice. Adjourned to 9th April 2003</p> <p>2.7.2003</p> <p>On 9th April the owners of Plots 7, 7A and 10 appeared before Cambridge Magistrates Court.</p>

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			<p>They were each fined £200 with £45 costs. An appeal was made against the refusal of planning permission for the retention of a day room on Plot 10 S/0024/03 refers but the appeal has now been withdrawn.</p> <p>The owners of Plots 7, 7A and 10 have moved off the site and Plots 7 and 10 are now occupied. Planning Contravention Notices have been issued to establish details of ownership before commencing further proceedings.</p> <p>1.10.2003</p> <p>The owners of Plots 7 and 10 have been reported for being in breach of Enforcement Notices. Prosecution file being submitted to Legal Office.</p> <p>Owner of Plot 7A not identified. Enquiries continue.</p> <p>7.1.2004</p> <p>Prosecution file submitted to Legal Office for Plots 7 and 10. Enquiries continue concerning Plot 7A.</p> <p>7.4.2004</p> <p>Prosecution files submitted for oversize buildings on Plots 7 and 10</p>
<p>26/98 B/1/45/61 Riverside Stables Bourn Bridge Road LITTLE ABINGTON</p>	<p>Without the benefit of planning permission</p> <p>A. The stationing of a mobile home for residential</p>	<p>Planning Committee 7th October 1998 - Item 18.</p> <p>Members authorised enforcement action in respect of identified breaches of planning control which could not be resolved by means of negotiation.</p>	<p>Negotiations to address the breaches of planning control were unsuccessful, and Legal department have now been requested to issue the necessary Enforcement Notice.</p> <p>Enforcement Notice issued 14th January 1998, and has been appealed. To await outcome of appeal.</p>

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	<p>purposes.</p> <p>B. Unauthorised engineering works.</p> <p>C. Change of use - storage of motor vehicle and vehicle parts.</p>	<p>A. To clear land of all items not associated with agriculture and to use the land only for the purposes of agriculture.</p> <p>B. A period of three months to comply with the Notice.</p> <p>C. Proceedings in the Magistrates Court be authorised in the event of failure to comply with the Notice and subject to there being no material change in the circumstances</p>	<p>Hearing scheduled for 5th October 1999.</p> <p>Hearing re-scheduled to 11th January 2000.</p> <p>Subject to some minor alterations to the Enforcement Notice, the appeal was dismissed 13th March 2000, there is a compliance period of 3 months - 13th June 2000 and the site will be monitored to ensure full compliance.</p> <p>5.7.2000 Inspection made 19th June 2000 revealed no movement towards complying with the requirements of the Enforcement Notice.</p> <p>The owner(s) to be interviewed with a view to instigating a prosecution for non-compliance with the requirements of the Enforcement Notice.</p> <p>4.10.2000 The appellant appealed to the High Court, with his appeal being dismissed 3rd July 2000. Compliance period ends 3rd October 2000.</p> <p>3.1.2001 The planning application verbally referred to 4th October 2000 has been registered under Council's reference S/1868/00/F and is to be refused. A verbal update will be given to Members.</p> <p>2.5.2001 No recent visits have been made due to the foot and mouth situation, but it thought full compliance with the requirements of the Enforcement Notice have been met. Contact with the owner is being</p>

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			<p>sought in order to formally inform him a date for compliance in accordance with Section 173A (3) Town and Country Planning Act 1990, with a suggested date of 30th June 2001.</p> <p>4.7.2001</p> <p>Letters sent 16th May 2001 giving 30th June 2001 as new compliance date. It is highly unlikely that a visit will be possible between that date and the date of this meeting, but the site will be monitored and appropriate action taken.</p> <p>3.10.2001</p> <p>The refused planning application under reference S/1868/00/F has now been appealed. The enforcement compliance period, in accordance with our usual practice in such circumstances, will be extended to coincide with the outcome of the appeal.</p> <p>2.1.2002</p> <p>Planning refusal S/1868/00/F was dismissed at appeal on 9th October 2001. The amended compliance date is 1st March 2002.</p> <p>3.4.2002</p> <p>The requirements of the Enforcement Notice were not met within the prescribed time, and as a result the owner/occupier was formerly interviewed 28th February 2002, and a prosecution file is being compiled for forwarding to the Legal Office for proceedings in the Magistrates Court.</p>

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			<p>3.7.2002</p> <p>The prosecution file is in the final stages of completion, and will be forwarded to Legal to commence Court proceedings as soon as possible.</p> <p>2.10.2002</p> <p>Prosecution file submitted to Legal Office</p> <p>8.1.2003</p> <p>Summons issued case adjourned on 4th December to 11th December 2002</p> <p>2.4.2003</p> <p>On 19th March 2003 the case was adjourned to 2nd April 2003.</p> <p>2.7.2003</p> <p>The case has been committed to Crown Court and a trial date has been set for the week commencing 4th August. A pre-trial hearing is listed for the 14th July.</p> <p>1.10.2003</p> <p>Case adjourned to November.</p> <p>7.1.2004</p> <p>On 13th November 2003 the defendant appeared before Cambridge Crown Court and pleaded guilty. He was fined £1,500 with £8,000 costs. A site visit will be made in January to establish if further action is required.</p>

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			<p>7.4.2004</p> <p>No vehicles on site. Site continues to be monitored.</p>
<p>34/98 B/1/45/72 and S/0133/97/O Camside Farm Chesterton Fen Road MILTON</p>	<p>Without planning permission the stationing of two mobile homes for residential use.</p>	<p>Planning Committee 2nd December 1998 - Item 20</p> <p>Members authorised</p> <p>(i) To seek an injunction . (ii) To issue an Enforcement Notice if the application for an injunction was refused. (iii) A Period of three months to comply with any Enforcement Notice issued. (iv) That in the event of failure to comply with the Notice and subject to there being no material change in circumstances proceedings be taken in the Magistrates Court.</p>	<p>The necessary information and documentation to seek an injunction is currently being processed.</p> <p>Letters of intended actions served upon contravenors, who subsequently submitted a planning application to retain the two mobile homes and also an application for a Lawful Development Certificate alleging lawful use of the two mobile homes as bedroom use only. Injunctive action held pending determination of the above applications.</p> <p>On advice from the Legal department an Enforcement Notice was issued under reference E342 8th June 1999 requiring (a) removal of the mobile homes from the site together with ancillary works, (b) cease to use the land as a general dealers yard, (c) restore the land to its condition before the breaches of planning control took place, (d) use the land only for agriculture and paddock with stables as before. The Notice takes effect 15th July 1999 and has a compliance period of 6 months.</p> <p>The Enforcement Notice has been appealed. The site is also part of the general review of travellers accommodation in the Chesterton Fen Road area.</p> <p>The outcome of the appeal against the Enforcement Notice is awaited.</p> <p>The appeal was dismissed 10th January 2000 with</p>

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			<p>the compliance period being varied to 9 months (10th October 2000).</p> <p>5.7.2000 Compliance period ends 10th October 2000.</p> <p>4.10.2000 Still within the period before compliance which ends 10th October 2000.</p> <p>3.1.2001 Arrangements were made to formally interview two of the appellants 8th December 2000 at these offices, and both attended together with their Counsel and Solicitor. On the advice of their legal advisers both declined a formal interview, with their Counsel agreeing to write to our Head of Legal Services by the end of January 2001 listing those issues his clients wished to be considered in connection with any intended prosecution. Counsel indicated that the Human Rights Act 2000 would feature greatly in his submissions.</p> <p>2.5.2001 Summons returnable to Cambridge Magistrates Court 16th May 2001 were served 18th April 2001.</p> <p>4.7.2001 A plea of not guilty was entered at Cambridge Magistrates Court 8th June 2001 and the case committed to Crown Court for trial, and will be listed in due course.</p> <p>3.10.2001 A pre-trial hearing scheduled for 23rd September 2001.</p>

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			<p>2.1.2002</p> <p>The case has been adjourned by Judge Howarth, generally, until the outcome of another case dealing with a human rights point which the defendant's Counsel asserts has a bearing on the Webb's liability. Likely to be several months.</p> <p>3.4.2002</p> <p>The outcome of the case referred to at 2.01.2002 is still awaited.</p> <p>3.7.2002</p> <p>The trial has now been fixed for November. It is expected that the first day will be to hear legal arguments, followed by a further five days.</p> <p>2.10.2002</p> <p>Trial still pending.</p> <p>8.1.2003</p> <p>On 8th November 2002 the defendants appeared before Norwich Crown Court. They pleaded guilty and were fined as follows:</p> <p>A Webb (Senior) fined £3,500, costs £1,500, 2 months imprisonment in default of payment of fines.</p> <p>A Webb fined £1,000, £1,500 costs.</p> <p>M Webb fined £1,000, £1,500 costs.</p>

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			<p>A letter has been sent by the Legal Office to the defendants legal representative informing them that a further site visit will be made on 10th February 2003. If the Enforcement Notice has not been complied with consideration will be given to further prosecutions.</p> <p>2.4.2003</p> <p>A further summons has been issued for breach of the Enforcement Notice. Case listed at Cambridge Magistrates Court 30th April 2003.</p> <p>2.7.2003</p> <p>Case adjourned to 18th June 2003. A verbal update will be given.</p> <p>1.10.2003</p> <p>Case adjourned to November.</p> <p>7.1.2004</p> <p>On 11th November 2003 the defendants appeared before Cambridge Crown Court. They pleaded guilty and were convicted as follows:</p> <p>A Webb (Senior) – Conditional Discharge for 2 years. A Webb – Fined £2,500 M Webb – Fined £2,500 Costs of £3,000 were awarded. A planning application S/2285/03/F has been submitted, which if approved, would allow the defendants to move the mobile homes subject of the Enforcement Notice to the new site.</p>

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			<p>The situation will be monitored and a timescale agreed once the planning application has been determined.</p> <p>7.4.2004</p> <p>Awaiting determination of planning application S/2285/03/F</p>
<p>7/99 B/1/45/81 – 1/99 The Old Fire Engine Shed Site High Street SAWSTON</p>	<p>The unauthorized use of the site for a car sales business.</p>	<p>Planning Committee 3rd March 1999 – Item 5</p> <p>Authority</p> <p>(i) To issue an Enforcement Notice to cease using the site for car sales with a one month compliance period.</p> <p>(ii) To take proceedings in the Magistrates Court in the event of failure to comply with the Notice and subject to there being no material change in the circumstances.</p>	<p>3rd March 1999 Planning Contravention Notice served on occupier and once the necessary details are obtained, instructions will be issued for the issue of an Enforcement Notice.</p> <p>Enforcement Notice under reference E352 issued 21st April 1999 requiring cessation of the use of the land for the storing and selling of motor vehicles. The Notice was scheduled to take effect 1st June 1999 with a one month compliance period but an appeal in respect of it has been lodged.</p> <p>To await outcome of appeal.</p> <p>The appeal was dismissed, and the site is being monitored to ensure that the requirements are complied with. A further unauthorized use not covered by the Enforcement Notice has been identified, and is the subject of a separate report to this meeting.</p> <p>As reported verbally to Members 5th January 2000, the breach identified in Enforcement E352 had ceased, but a new and unauthorized use had been identified and is the subject of entry 1/2000.</p>

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			<p>2.4.2003</p> <p>As a result of further storage of motor vehicles on the site proceedings for being in breach of the Enforcement Notice were taken on at Cambridge Magistrates Court on 29th January 2003. The owner was fined £300 with costs of £120. A letter has been sent to the owner confirming that if vehicles still remain on the site after 29th April 2003 a further prosecution will be considered.</p> <p>2.7.2003</p> <p>A further investigation has commenced concerning the continued storage of motor vehicles on the site.</p> <p>1.10.2003</p> <p>Prosecution file submitted to Legal Office. Summons applied for. Awaiting hearing date from Magistrates Court.</p> <p>7.1.2004</p> <p>On 8th October 2003 at Cambridge Magistrates Court the defendant was fined £150 with £120 costs. Further monitoring of the site is taking place.</p> <p>7.4.2004</p> <p>Monitoring of site continues.</p>
14/99 B/1/4544 - 7/99 Mrs Patricia Hedges 'Carefield' Button End	Without planning permission the material change of use of land from agriculture to the siting of	An Enforcement and Stop Notice were issued under delegated authority and the matter was a report to Planning Committee 4 th August 1999 at Item 14, when Members authorised proceedings in the Magistrates	The Enforcement Notice was issued 23 rd July 1999 and takes effect 6 th September 1999 with a compliance period of 14 days. The Stop Notice was issued 26 th July 1999 and took effect 27 th July

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HARSTON	caravans, including the delivering to the land of paving slabs, sand and the erection of a shed not requisite for agricultural purposes.	Court against the owner/occupier in the event of failure to comply with the Notices and to apply for the issue of an Injunction if the former proved ineffective.	<p>1999. Both Notices were served on the 26th July 1999. The Stop Notice was not complied with, and following a formal interview with the occupier, a prosecution file was submitted to Legal Department. The Head of Legal Services is of the opinion that that with particular reference to Article 8 of the European Convention on Human Rights a prosecution, representing an interference by this Authority as a Public Authority with the exercise of that persons right to respect for private and family life, would be entirely in accordance with the law, he was not satisfied that such a course of action is necessary in the public interest set out in the Article until either the Enforcement Notice takes effect or an appeal is lodged and the appeal is determined on planning principles in favour of the Local Planning Authority.</p> <p>An appeal against the Enforcement Notice has been lodged, and is currently being determined.</p> <p>An informal hearing in respect of the Enforcement Notice was heard 8th December 1999, and the outcome is awaited.</p> <p>Appeal dismissed 10th January 2000. Compliance period varied to 4 months - 10th May 2000.</p> <p>4.10.2000 The formal interview was conducted 12th July 2000 and this was followed with a meeting involving the local Member on 24th July 2000 to consider the points raised. The appellant is scheduled to undergo major surgery at Addenbrookes Hospital and negotiations to establish the time-scale with a view to extending the compliance period are being conducted by the Head of Legal Services.</p>

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			<p>5.7.2000 Solicitors acting for applicant have requested an extension to the compliance period on medical grounds. A formal interview has been arranged for 4th July 2000 to be followed by a meeting with the Head of Legal Services and Local Member, before making any recommendation to Members.</p> <p>4.10.2000 The formal interview was conducted 12th July 2000 and this was followed by a meeting involving the local Member on 24th July 2000 to consider the points raised. The appellant is scheduled to undergo major surgery at Addenbrookes Hospital and negotiations to establish the timescale with a view to extending the compliance period are being conducted by the Head of Legal Services.</p> <p>3.1.2001 The Head of Legal Services will give Members an update.</p> <p>2.5.2001 This matter is ready to proceed to prosecution as and when considered appropriate with special regard to the personal circumstances of the occupier.</p> <p>4.7.2001 Our Legal Department continues to negotiate with the occupiers legal advisers in an endeavour to negotiate a way forward.</p> <p>3.10.2001 Negotiations still being conducted by Legal Department.</p>

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			<p>2.1.2002</p> <p>No change – negotiations still being conducted by Legal Department.</p> <p>3.4.2002</p> <p>Our Legal Department is still engaged in the exchange of correspondence with solicitors representing the owner, with the possibility that the matter will be put before the Court in the near future.</p> <p>3.7.2002</p> <p>No change. The occupier is still waiting for her hip operation.</p> <p>2.10.2002</p> <p>No change. Head of Legal Services to give an update.</p> <p>8.1.2003</p> <p>It has now been confirmed that the operation has taken place. As a result of consultations with the Chairman and the Local Member it was agreed that a site visit would be made after 11th February 2003 and that if the Enforcement Notice had not been complied with legal proceedings will be commenced. A letter has been sent to the occupier confirming the action that will be taken.</p> <p>2.4.2003</p> <p>On 8th January 2003 it was agreed not to proceed with the prosecution until the outcome of planning</p>

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			<p>application S/0040/03/F was known. To be considered at Committee 2nd April 2003.</p> <p>2.7.2003</p> <p>Planning permission for S/0040/03/F refused. A file is being prepared to commence legal proceedings.</p> <p>1.10.2003</p> <p>Appeal against refusal of planning permission S/0040/03/F. Inquiry date 17th February 2004. Waiting for outcome of appeal before proceeding with prosecution.</p> <p>7.1.2004</p> <p>Further development of the site has taken place. A request for a further Enforcement Notice has been submitted to the Legal Office.</p> <p>7.4.2004</p> <p>Awaiting outcome of planning appeal heard on 17/18th February 2004.</p>
<p>4/01 S/0337/97/LB 1 Meeting Lane MELBOURN Cambridge</p>	<p>Unauthorised extension to a listed building – rear porch.</p>	<p>Planning Committee 6th June 2001 – Item 30. Members authorised the serving of a listed building’s Enforcement Notice to cure the removal of the porch and the making good of the rear elevation of the listed building and further for the Conservation Manager and the Legal Officer to bring an action against the owner in the Magistrates Court in respect of the unauthorised works which have effected the character of a listed building.</p>	<p>4.7.2001</p> <p>Conservation Manager and Legal Officer to carry out Members’ instructions.</p> <p>3.10.2001</p> <p>Enforcement Notice issued 7th July 2001 to take effect 15th August 2001 with a one month compliance period – 15th September 2001.</p>

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			<p>No appeal lodged, inspection revealed porch not removed, prosecution file being prepared by Conservation Section.</p> <p>2.1.2002</p> <p>An appeal against refusal has been lodged, and the prosecution in respect of non-compliance with the Enforcement Notice will be adjourned pending the outcome of the appeal.</p> <p>3.4.2002</p> <p>Informal hearing for appeal against refusal of planning permission is scheduled for 23rd April 2002. The prosecution resulting from non-compliance with the Enforcement Notice is pending the result of this hearing.</p> <p>3.7.2002</p> <p>The appeal against the refusal to grant listed building consent was dismissed 9th May 2002. Negotiations by the Conservation Section are under way to try and agree an acceptable timescale to remove the rear porch and make good the rear elevation.</p> <p>2.10.2002</p> <p>An application S/1656/02/LB has been submitted which should resolve the matter.</p> <p>8.1.2003</p> <p>Our Legal Department is still engaged in correspondence with the owner, with the possibility that the matter will be put before the court in the near future.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p>2.4.2003</p> <p>It has not been possible at this time to serve the summons as the owner is abroad.</p> <p>2.7.2003</p> <p>No change.</p> <p>1.10.2003</p> <p>No change.</p> <p>7.1.2004</p> <p>It has been confirmed that the owner is still abroad. He has appointed an agent to manage the site and to try and resolve the outstanding matters. Negotiations continue.</p> <p>7.4.2004</p> <p>No change.</p>
<p>4/02 B/1/45/88 86 Boxworth End SWAVESEY</p>	<p>Untidy site – the Town and Country Planning Act 1990 Section 215. Unauthorised sale and storage of reclaimed materials.</p>	<p>Planning Committee 6th March 2002 Item 4. Members authorised the issue of a Section 215 Notice with a 2 month compliance period, and in the event of non-compliance with the Notice proceedings in the Magistrates Court. It was also agreed that if the above was unsuccessful, Enforcement Notice requiring the unauthorised use to cease and the site to be cleared of unauthorised materials to be issued with a two month compliance period together with proceedings in the Magistrates Court in the event of non-compliance and there being no material change in the circumstances.</p>	<p>3.4.2002</p> <p>The necessary file is being completed to enable the Legal Department to issue a Notice under Section 215 of the Town and Country Planning Act 1990.</p> <p>3.7.2002</p> <p>An Amenity Notice was issued 22nd April 2002, to take effect 23rd May 2002 with a two month compliance period – 23rd July 2002. Inspection 14th June 2002 revealed that the front garden was</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p>virtually clear of the items referred to in the Notice.</p> <p>2.10.2002</p> <p>Further monitoring of the site required. To remain on active list.</p> <p>8.1.2003</p> <p>No further action required at this time. To be removed from active list.</p> <p>2.4.2003</p> <p>Further complaints about unauthorized storage on site. Enforcement Notice E458 issued 6th March 2003, to take effect on 15th April 2003 with a three month compliance period – 15th June 2003.</p> <p>2.7.2003</p> <p>Enforcement Notice E458 withdrew. Enforcement Notice E458A issued on 6th March 2003 took effect On 30th April 2003 with a 3 month compliance period - 30th July 2003.</p> <p>1.10.2003</p> <p>Enforcement Notice virtually complied with. Site being monitored.</p> <p>7.1.2004</p> <p>No change. Site continues to be monitored.</p> <p>7.4.2004</p> <p>Site continues to be monitored.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
5/02 B/1/45/20 & S/0086/02/F Land to rear of 2 Denmark Road COTTENHAM	The unauthorised erection of a storage building.	Planning Committee 6 th March 2002 Item 9. Members authorised : a) The issue of an Enforcement Notice to cease using the building for storage purposes and to demolish it and remove the foundation slab. b) A period of 12 months to comply with the Notice. c) That proceedings in the Magistrates Court be authorised in the event of failure to comply with the Notice and subject to re-consideration of all material factors.	<p>3.4.2002</p> <p>The necessary paperwork is being prepared to enable the Legal Department to issue the necessary Enforcement Notice.</p> <p>3.7.2002</p> <p>The necessary paperwork has now been forwarded to Legal, requesting the issue of an Enforcement Notice.</p> <p>2.10.2002</p> <p>Enforcement Notices E452A and E452B were issued 19th August 2002 to take effect 23rd September 2002 with a 12 month compliance period – 23rd September 2003 (subject to appeal).</p> <p>8.1.2003</p> <p>Enforcement Notice appealed.</p> <p>2.4.2003</p> <p>Appeal dismissed 5th March 2003. Enforcement Notice takes effect 5th March 2004.</p> <p>2.7.2003</p> <p>No change.</p> <p>1.10.2003</p> <p>No change.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p>7.1.2004</p> <p>No change.</p> <p>7.4.2004</p> <p>Enforcement Notice complied with. Remove from active list.</p>
<p>10/02 B/1/45/93 The Bungalow Long Drove WATERBEACH</p>	<p>Unauthorised dwelling</p>	<p>Delegated authority 9th February 2001 to issue a Stop and Enforcement Notice. To cease all work and to demolish the building.</p>	<p>2.10.2002 (Late Entry)</p> <p>Enforcement Notice E419 issued 9th February 2001 to take effect on 25th March 2001. Compliance period three months. Stop Notice issued 9th February 2001 took effect on 13th February 2001. Appeal against Enforcement Notice dismissed on 11th October 2001.</p> <p>1st May report to Planning Committee (Item 8) Members authorised prosecution but to be held in abeyance to give the owner an opportunity to state his case for an extension to the compliance period. A prosecution file has now been submitted to the Legal Department.</p> <p>8.1.2003</p> <p>Case adjourned to 8th January 2003 at Cambridge Magistrates Court.</p> <p>2.4.2003</p> <p>At Cambridge Magistrates Court on 8th January fined £4,000 with £120 costs. Defendant given further two months to comply with Enforcement Notice otherwise further proceedings would be commenced. The building still remains therefore a</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p>further prosecution file has been submitted to the Legal Department.</p> <p>2.7.2003</p> <p>14th May case adjourned for trial at Cambridge Magistrates Court on 11th August 2003. A planning application S/1127/03/F has been submitted for the retention of the building as a store and security office.</p> <p>1.10.2003</p> <p>Case adjourned to Cambridge Magistrates Court 17th November 2003.</p> <p>7.1.2004</p> <p>The defendant appeared before Cambridge Magistrates Court on 17th November 2003 and was fined £6,000 with costs of £1,642.</p> <p>A site visit will be made in January to confirm the situation on site with a view to the submission of a further prosecution file.</p> <p>An appeal has been lodged against the refusal of planning permission for S/1127/03/F and has been listed for a hearing on 25th May 2004.</p> <p>7.4.2004</p> <p>Enforcement Notice complied with. Remove from active list.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
<p>12/02 B/1/45/72 & S/1230/02/F The Stables Chesterton Fen Road MILTON</p>	<p>Unauthorised mobile home for residential use.</p>	<p>Development and Conservation Control Committee 7th August 2002. – Item 7</p> <p>Members authorised:-</p> <ol style="list-style-type: none"> 1. The issue of an Enforcement Notice to cease using the land for the stationing of a mobile home and associated hardstanding. 2. A compliance period of 6 months to comply with the Notice. 3. Prosecution in the Magistrates Court if the Enforcement Notice is not complied with and subject to reconsideration of all material factors. 	<p>2.10.2002</p> <p>File submitted to Legal Department for issue of Enforcement Notice.</p> <p>8.1.2003</p> <p>Enforcement Notice issued 5th September 2002 to take effect on 20th October 2002. Enforcement Notice appealed Date fixed for 8th April 2003.</p> <p>2.4.2003</p> <p>No change.</p> <p>2.7.2003</p> <p>7th May appeal dismissed. Compliance date 7th November 2003.</p> <p>1.10.2003</p> <p>No change. Compliance date 7th November 2003.</p> <p>7.1.2004</p> <p>Enforcement Notice not complied with therefore a prosecution file is being prepared. A planning application S/1934/0/F is currently being determined. The application seeks to retain the mobile home in connection with the use of the site as a tropical plant nursery.</p> <p>7.4.2004</p> <p>Prosecution file submitted to Legal Office. An appeal against non-determination of S/1934/03/F has been listed for 7th September 2004.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
17/02 S/1452/02/F Land at Chesterton Fen Road MILTON	Without planning permission the stationing of mobile homes/caravans for residential use.	At Development and Conservation Control Committee 2 nd October. Item 11. Members authorised: 1) To issue an Enforcement Notice (should officers consider this necessary) to cease using the land for the stationing of mobile homes and associated hardstanding areas. 2) Should an Enforcement Notice be issued a six month compliance period. 3) Prosecution in the Magistrates Court if the Enforcement Notice is not complied with and subject to there being no material change in circumstances.	8.1.2003 Interviews with occupiers of land have commenced. 2.4.2003 No change. 2.7.2003 Planning application S/0903/03/F to S/0931/03/F submitted for siting of gypsy caravans. Applications currently being considered. Awaiting outcome before proceeding with investigation. 1.10.2003 Planning applications S/0903/03/F and S/0931/03/F refused. Appeal lodged. 7.1.2004 Inquiry listed for 9 th March 2004. 7.4.2004 Awaiting outcome of appeal.
18/02 B/1/45/88	Without planning	At Development and Conservation Control Committee	8.1.2003

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
<p>Rose and Crown Road SWAVESEY</p>	<p>permission using agricultural land for the siting of caravans/mobile homes for residential purposes and carrying out ancillary building works including laying of drains, septic tanks, mains electricity connections, accesses and hardstandings.</p>	<p>2nd October 2002 Section 4 Travellers in Swavesey Members were informed that under delegated powers Enforcement Notice E454 which takes effect on 30th October 2002 with a compliance period of one month and Stop Notices E454A and E454B had been issued.</p> <p>Members authorised proceedings in the Magistrates Court against the occupiers of the land.</p>	<p>The case was adjourned at Cambridge Magistrates Court on 4th December 2002 to 17th February 2003.</p> <p>2.4.2003</p> <p>Appeal against Enforcement Notices withdrawn.</p> <p>Appeal against refusal of planning permission for S/1966/02/F to S/1973/02/F continues. Appeal date fixed for 30th April 2003. The compliance period for the Enforcement Notices extended to 6 months and take effect on 20th July 2003.</p> <p>Proceedings in the Magistrates Court adjourned to 16th April.</p> <p>2.7.2003</p> <p>Appeal against planning permission dismissed on 19th May 2003. Proceeding in the Magistrates Court for breach of Stop Notice adjourned to 25th June 2003.</p> <p>1.10.2003</p> <p>Challenge to Inspector's decision being made to the High Court by the owners. Prosecution for breach of Stop Notices adjourned pending outcome.</p> <p>7.1.2004</p> <p>Appeal allowed by High Court. Case referred back to Planning Inspectorate to reconsider.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p>7.4.2004</p> <p>No date yet fixed for new appeal.</p>
<p>21/02 B/1/45/72 & S/1837/02 Land at Chesterton Fen Road, MILTON (known as 99 Ponyfield)</p>	<p>Unauthorised siting & residential use of mobile home.</p>	<p>Development & Conservation Committee 4th December 2002. Item 2.</p> <p>(1) Members authorised enforcement action.</p> <p>(2) A period of 6 months to comply with Notice.</p> <p>(3) That proceedings in the Magistrates Court be authorised in the event of failure to comply with such Notice and subject to reconsideration of all material factors.</p>	<p>8.1.2003</p> <p>Draft instructions for Enforcement Notice in respect of breach of planning control sent to the Legal Department.</p> <p>2.4.2003</p> <p>Enforcement Notice E456 7th February 2003. Takes effect on 31st March 2003 with a 6 month compliance period on 1st October 2003.</p> <p>2.7.2003</p> <p>Enforcement Notice appealed.</p> <p>1.10.2003</p> <p>22nd July 2003 appeal dismissed. Compliance date for Enforcement Notice 22nd January 2004.</p> <p>7.1.2004</p> <p>No change.</p> <p>7.4.2004</p> <p>Compliance date being extended, subject to negotiations.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
<p>6/03 S/2311/02/F Mobile Home The Oaks Meadow Road WILLINGHAM</p>	<p>Material change of use of land</p>	<p>Development and Conservation Control Committee 5th February 2003 – Item 32 Members authorised:</p> <ol style="list-style-type: none"> 1. The issue of an Enforcement Notice to cease the use and the removal of the converted portakabin, touring caravan and washroom. 2. A period of 6 months to comply with the Enforcement Notice. 3. That proceedings in the Magistrates Court in the event of failure to comply with such a Notice and subject to all material factors. 	<p>2.4.2003</p> <p>File submitted to Legal Office 14th February 2003 for issue of Enforcement Notice.</p> <p>2.7.2003</p> <p>Enforcement Notice E463 issued 25th March 2003 to take effect 7th May 2003. Compliance period 6 months. Enforcement Notice appealed.</p> <p>Hearing fixed for 23rd September 2003</p> <p>1.10.2003</p> <p>No change.</p> <p>7.1.2004</p> <p>On 4th November 2003 an appeal was dismissed. Compliance period extended to 12 months. Compliance date 4th November 2004.</p> <p>7.4.2004</p> <p>No change.</p>
<p>7/03 B/1/45/20 Land between Setchell Drove and Water Lane Smithy Fen COTTENHAM (A Land)</p>	<p>Material change of use of land as a residential caravan site, ancillary provision of drains and construction of accesses and hardstandings</p>	<p>Delegated authority to take Stop and Enforcement action. Reported to Development and Conservation Control Committee 2nd April 2003 – Item 9.</p> <p>Stop Notice E460A issued 20th March to take effect on 25th March 2003. Enforcement Notice E460 issued 19th March to take effect 30th April 2003. Compliance period 3 months – 30th July 2003.</p>	<p>2.7.2003</p> <p>Failed to comply with Stop Notice. Case listed at Cambridge Magistrates Court 25th June 2003. Enforcement Notice appealed. Hearing 14th October 2003.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p>1.10.2003</p> <p>Inquiry moved to 17th September 2003. Proceedings adjourned pending outcome of appeal.</p> <p>7.1.2004</p> <p>On 14th October 2003 an appeal was allowed. Proceedings withdrawn as a result of appeal. Conditions imposed by appeal decision to be monitored. Remove from active list.</p> <p>7.4.2004</p> <p>The appeal was allowed subject to conditions which were required within 3 months.</p> <ol style="list-style-type: none"> 1. a scheme for the layout of the site. 2. the provision of foul and surface water drainage. 3. boundary treatment and landscaping. 4. within 11 months a Scheme of Works shall have been approved. Details submitted are currently being considered and consulted upon.
<p>8/03 B/1/45/20 Land between Setchell Drove and Water Lane Smithy Fen COTTENHAM (B Land)</p>	<p>Material change of use of land – forming an earth bund, laying hardcore and hardstanding</p>	<p>Delegated authority to take Stop and Enforcement action. Reported to Development and Conservation Control Committee 2nd April 2003 – Item 9. Stop Notice E461A issued 20th March 2003. Enforcement Notice E461 issued 19th March 2003 to take effect on 30th April 2003. Compliance period 3 months – 30th July 2003.</p>	<p>2.7.2003</p> <p>Enforcement Notice appealed. Planning applications S/0456/03/F, S/0457/03/F, S/0871/03/F, S/0872/03/F and S/0873/03/F refused.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p>1.10.2003</p> <p>Enforcement appeal hearing on 14th October 2003. Stop Notice E461D and Enforcement Notice E461C issued 29th August 2003 prohibiting the use of the land for the stationing of caravans/mobile homes for residential purposes.</p> <p>Stop Notice took effect 5th September 2003. Enforcement Notice takes affect on 30th September 2003 with a 3 month compliance period.</p> <p>Site visit on 8th September 2003 confirmed that there were caravans on site in breach of the Stop Notice. Investigations commenced.</p> <p>7.1.2004</p> <p>On 18th November 2003 appeal dismissed. Compliance date 18th February 2004. Appeal outstanding on Enforcement Notice E461C. Listed for hearing on 10th February 2004. There were no caravans on this site on 5th December 2003.</p> <p>7.4.2004</p> <p>Appeal Inquiry pending. Date not fixed.</p>
<p>9/03 B/1/45/20 Land between Setchell Drove and Water Lane COTTENHAM (G Land)</p>	<p>Material change of use of land as a residential caravan site, ancillary provision of drains and construction of accesses and hardstandings</p>	<p>Delegated authority to take enforcement action. Reported to Development and Conservation Control Committee 2nd April 2003 – Item 9.</p> <p>Enforcement Notice E459 issued 19th March to take effect 30th April 2003. Compliance period 3 months – 30th July 2003.</p>	<p>2.7.2003</p> <p>Enforcement Notice appealed. Hearing on 14th October 2003. Planning application S/0377/02/F refused on 13th March 2003.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p>1.10.2003</p> <p>Refusal of planning permission and Enforcement Notice appealed. Hearing on 14th October 2003.</p> <p>7.1.2004</p> <p>On 18th November 2003 appeal dismissed. Compliance date 18th February 2004.</p> <p>7.4.2004</p> <p>Enforcement Notice not complied with. Requires further investigation. An appeal against non-determination of planning application S/2505/03/F has provisionally been arranged for 20th July.</p>
<p>10/03 B/1/45/20 Land at Plot 2 and R/O Plot 3 Setchell Drove COTTENHAM</p>	<p>Material change of use of land as a residential caravans site ancillary provision of drains and construction of access and hardstandings</p>	<p>Delegate authority to take enforcement action. Reported to Development and Conservation Control Committee 2nd April 2003 – Item 9.</p> <p>Stop Notice E353N issued 19th May 2003 took effect 25th May 2003. Enforcement Notice E353N issued 19th May 2003 takes effect 30th June 2003.</p>	<p>2.7.2003</p> <p>Enforcement Notice appealed.</p> <p>Stop Notice not complied with. Prosecution file being prepared.</p> <p>1.10.2003</p> <p>Planning application S/1020/03/F refused 26th June 2003. Appeal against refusal of planning permission and Enforcement Notice. Hearing on 4th November 2003.</p> <p>7.1.2004</p> <p>Hearing moved to 29th January 2004.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p>7.4.2004</p> <p>Appeal allowed. Legal to update about possible legal grounds to challenge Planning Inspector's decision.</p>
<p>13/03 B/1/45/100 & S/1436/03/F 1 Priest Lane WILLINGHAM</p>	<p>Unauthorised fence and unauthorised alteration and extension of car-port</p>	<p>At Development and Conservation Control Committee on 3rd September 2003 – Item 33. Members authorised:-</p> <p>The issue of an Enforcement Notice for the removal of the unauthorised fence and the removal of the unauthorised alteration and extension of the car port.</p>	<p>1.10.2003</p> <p>File submitted to Legal Office for issue of Enforcement Notice.</p> <p>7.1.2004</p> <p>No change.</p> <p>7.4.2004</p> <p>Planning appeal allowed. Remove from active list.</p>
<p>14/03 B/1/45/85 & S/1472/03/F 4 St Andrews Close STAPLEFORD</p>	<p>Unauthorised extension</p>	<p>At Development and Conservation Control Committee on 3rd September 2003 – Item 25. Members authorised:-</p> <p>The issue of an Enforcement Notice for the removal of the unauthorised extension.</p>	<p>1.10.2003</p> <p>File being prepared for issue of Enforcement Notice.</p> <p>7.1.2004</p> <p>Enforcement Notice E468 issued 29th October 2003. Takes effect 1st December 2003. Compliance period 6 months. Appeal against refusal of planning permission and Enforcement Notice.</p> <p>7.4.2004</p> <p>No change.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
15/03 B/1/45/20 Land to rear of Plots 3, 4 and 5 Setchel Drove COTTENHAM	Material change of use of land as a residential caravan site.	Breach of Planning Enforcement Notices E353B, E353C and E353D issued 9 th June 1999.	<p>1.10.2003</p> <p>File submitted to Legal Office for breach of Enforcement Notices.</p> <p>7.1.2004</p> <p>No change.</p> <p>7.4.2004</p> <p>No change.</p>
16/03 B/1/45/39 & S/0181/03/LDC Shelford Lodge Cambridge Road GREAT SHELFORD	Unauthorised mobile home	Delegated authority given to issue an Enforcement Notice to remove the mobile home from the site.	<p>7.1.2004</p> <p>File submitted to Legal Office for issue of Enforcement Notice</p> <p>7.4.2004</p> <p>Enforcement Notice P246A issued 17th December 2003. Subject of an appeal provisionally arranged for 14th July.</p>
17/03 B/1/45/8 69 Wimpole Road BARTON	Unauthorised work on listed building	Delegated authority given to prosecute for unauthorised work.	<p>7.1.2004</p> <p>Case listed at Cambridge Magistrates Court on 10th December 2003. Case adjournment to 17th December 2003. A verbal update will be given.</p> <p>7.4.2004</p> <p>Prosecution for unauthorised work on listed building. Defendant appeared at Cambridge</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			Magistrates Court on 28 th January 2004. Fined £5,000 with £1,260 costs. Site being monitored by Conservation Department.
18/03 B/1/45/80 & S/2229/03/F Primrose Meadow Cow Lane RAMPTON	Material change of use of land as a residential caravan site ancillary provision of drains and construction of accesses.	At Development and Conservation Control Committee on 3 rd December 2003. Item 12. Members authorized. 1. The issue of an Enforcement Notice and Stop Notice to prevent further development of the site.	7.1.2004 Enforcement Notice E501 and Stop Notice E501A issued 5 th December 2003. The Stop Notice takes effect on 10 th December 2003. The Enforcement Notice takes effect on 15 th January 2004. Planning application S/2229/03/F to be determined. 7.4.2004 Enforcement Notice and refusal of planning permission appealed. Public Inquiry provisionally arranged for 6 th July.
19/03 B/1/45/51 & S/2230/03/F Land adjacent to Moor Drove Cottenham Road HISTON	Without planning permission carrying out operational development by the laying of hardcore roadways and septic tanks on the site.	Delegated authority to take Stop and Enforcement action. Stop Notice E502 issued 11 th December 2003 to take effect on 15 th December 2003. Enforcement Notice E502 issued 11 th December 2003 to take effect on 12 th January 2004. Compliance period 3 months.	7.1.2004 Stop and Enforcement Notices issued 7.4.2004 Enforcement Notices and refusal of planning permission appealed. Public Inquiry arranged for 10 th August.
20/03 B/1/45/24 & S/2203/03/F 9 Grange Road DUXFORD	Unauthorised dormer	At Development and Conservation Control Committee on 7 th January 2004. Item 7 Members authorised:- The issue of an Enforcement Notice for the removal of the unauthorised dormer.	7.4.2004 Unauthorised dormer removed. Remove from active list.

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
21/03 B/1/45/26 & S/2256/03/F Woodview Potton End ELTISLEY	Unauthorised structure above garage.	Delegated authority given to issue an Enforcement Notice to remove the unauthorised structure above the garage.	7.4.2004 File submitted to Legal Office for issue of Enforcement Notice. Planning application, S/2256/03/F, refused.. Appeal pending.
22/03 B/1/45/87 The Bury Newmarket Road STOW-CUM-QUY	Unauthorised extension	Delegated authority given to issue an Enforcement Notice to remove the unauthorised extension to an office building.	7.4.2004 File submitted to Legal Office for issue of Enforcement Notice.